

TENTATIVE AGENDA

~~ *Administrative Conference* ~~

Tuesday, February 3, 2015

Lincoln Conference Room / Idaho Supreme Court / Boise, Idaho

DRAFT: as of 01-21-15

Tuesday, February 3, 2015

Location: Lincoln Conference Room

8:30 am ~~ **Welcome** by Chief Justice Roger Burdick

A. Mission Statement, Values and Strategic Goals and Objectives of the Idaho Courts

and ICAR 43a: At each meeting, the Administrative Conference reviews the Court's Mission Statement and ICAR 43A regarding the role and responsibilities of the Administrative Conference.

1. At each meeting, the Administrative Conference reviews the Court's Mission StatementPage 1 as revised and ICAR 43A regarding the role and responsibilities of the Administrative Conference.Page 2
2. The evaluation summary of the October 16-17, 2014 Administrative Conference is included in the materials.Page 3

B. Approve the Minutes of the October 16-17, 2014 Administrative Conference.Page 14

C. Supreme Court Action on Administrative Conference Recommendations and other Supreme Court Updates by Chief Justice Burdick

1. The recommendation to submit the FY16 legislative budget request as outlined was approved by the Court. The FY16 Budget Priorities are included in the materials.Page 30
2. The recommendation to submit the FY16 legislative priorities as outlined was approved by the Court. The FY16 Legislative Priorities are included in the materials.Page 42
3. The Defects in the Law were approved by the Court for submission. A copy of the letter to Governor Otter is included in the materials.Page 44
4. The recommendation to adopt a statewide caseflow management plan was approved by the Court. District plans will be adopted by local rule (attached Order) and submitted to the Court for review and approval.Page 81
5. The recommendation that the Court either approve amendments to the rules regarding qualifications for certification as a criminal mediator or provide sufficient funding for training was sent to the Court for its consideration and was approved by the Court provided there is funding available.

D. Legislative and Budget Matters

1. FY15 and FY16 Budget MattersPage 46
 - a. Roland Gammill will present the status Statewide General Fund Revenues, status of Judicial dedicated fund revenues, including HB509 and the Civil Filing Fee increase for Court Technology.
 - b. Roland will report on the Judicial financial status for the first six months of FY2015.
 - c. Roland will present the detail timelines and budget request letter for FY2017 budget submission (November 1, 2015).

2. Other Legislation of Interest to the Courts
 - a. Other legislation of interest to the Courts will be discussed and input obtained.Page 59
 - b. An update on law clerks will be provided by Judge Wood and Andrea Patterson.
 - c. A current status report will be distributed the day of the Conference..... *Handout*
 - d. IDAPA Rules updated by Judge Wood and Andrea Patterson.
3. State of the State / State of the Judiciary / JFAC Presentation
 - a. The Governor delivered the State of the State and Budget on January 12.Page 62
 - b. The Chief Justice's address was scheduled for February 2.
 - c. The Court's budget presentation to JFAC is scheduled for February 12.
4. Judiciary, Rules and Administration Committees presentations➤
 - a. Administrative District Judges made a presentation to the House committee on January 13 and will update the Administrative Conference.
 - b. The Magistrate Judges made a presentation to the Senate committee on January 28, and Judge Oths will provide an update for the Administrative Conference.
5. Maintaining effective relationships with legislators / Executive BranchPage 71

Judge Wood completed visits with key legislators in November and December. Each judicial district received legislative packets in December for distribution to legislators in their district.

 - a. Legislative Review Teams.....Page 73
 - b. Legislative contacts
 - c. District opportunities to meet with legislators
 - d. A team of advisors is working on behalf of the Idaho Courts
6. 2015 Yearly Court Reports

The reports were distributed to legislators on January 12, and are posted on the Court's Website. Copies for county commissioners will be available at the February Conference for court administrators to take home and distribute.
- E. Achieving the Court's Strategic Goals and Objectives**Page 1
 1. Consider updating the Court's Strategic Goals and Objectives

The Court has undertaken significant work relating to protecting assets of vulnerable persons under conservatorships and is now developing strategies to strengthen the Court's role in guardianships. Are there other updates that need to be made to the Court's Strategic Goals and Objectives?
 2. Ensure Access to Justice / Enhance the ability to efficiently conduct court business by developing technologies, especially electronic filing of all court documents......Page 74

Chief Justice Burdick and Kevin Iwersen will update the Conference on recent developments to fulfill the IT Strategic Plan.
 3. Provide Timely, Fair, and Impartial Case Resolution / Advance justice by resolving cases as early as possible, while guaranteeing the rights of the parties......Page 81

Senior Judge Barry Wood and Administrative District Judge Stephen Dunn will update the Conference on recent developments and upcoming plans and invite the ongoing thinking and recommendations of the Conference to guide the efforts.

 - February 27 – ITLA / Judges wood and Dunn
 - April 7 – First Judicial District Advancing Justice presentation
 4. PERSI Eligibility

This item will remain on Administrative Conference agendas until all issues are resolved. ..Page 84

F. Other Business

1. Statutory Amendment to Protect Address ConfidentialityPage 85
2. Proposed Amendments to Idaho Rule of Civil Procedure 16.....Page 107
3. Proposed Amendments to Idaho Criminal Rules.....Page 109
4. Proposed Amendments to ICAR 52 – Policy Declaration Relating to
Language Access in the CourtsPage 142
5. Clerks/Judges Conference: The Conference will be asked for its feedback onPage 146
yesterday's conference and on the Court Facilities Guidelines, and strategies for
future years to promote productive relationships with Clerks of the District Court.

G. Discuss Proposed agenda / plans: April 16-17, 2015 Administrative Conference in Boise

- ICR 33
- Budget
- District employee MOU
- E-Filing Policy
- ICAR 32
- Juvenile Rule on restraints

Thursday, April 16 (morning)..... Administrative District Judges Meeting - Boise

Thursday, April 16 (morning)..... Trial Court Administrators Meeting - Boise

Thursday, April 16 (afternoon)..... Administrative Conference - Boise

Friday, April 17 (morning) Administrative Conference - Boise

H. Discuss plans for Upcoming Dates of Importance to the Administrative Conference**July 21-22 2015 / Sun Valley**

Tuesday, July 21 (afternoon) Administrative Conference

Wednesday, July 22 (morning) Administrative Conference

Wednesday – Friday, July 22-24..... State Bar Annual Meeting

October 15-16, 2015 / Boise

Thursday, October 15 (morning) Administrative District Judges Meeting – Boise

Thursday, October 15 (morning) Trial Court Administrators Meeting – Boise

Thursday, October 15 (afternoon)..... Administrative Conference – Boise

Friday, October 16 (morning)..... Administrative Conference - Boise

3:30 pm ~~ Administrative Conference adjourns for the day